

Welcome to PNL Memorial Public School Administrator

### ADMINISTRATIVE AND AUTHORIZATION

Groups	<a href="#">Add</a>	<a href="#">Change</a>
Users	<a href="#">Add</a>	<a href="#">Change</a>

### FILE

Download files	<a href="#">Add</a>	<a href="#">Change</a>
Library, images	<a href="#">Add</a>	<a href="#">Change</a>
Library, videos	<a href="#">Add</a>	<a href="#">Change</a>
Transfer certificates	<a href="#">Add</a>	<a href="#">Change</a>
Updates	<a href="#">Add</a>	<a href="#">Change</a>

**Recent actions**

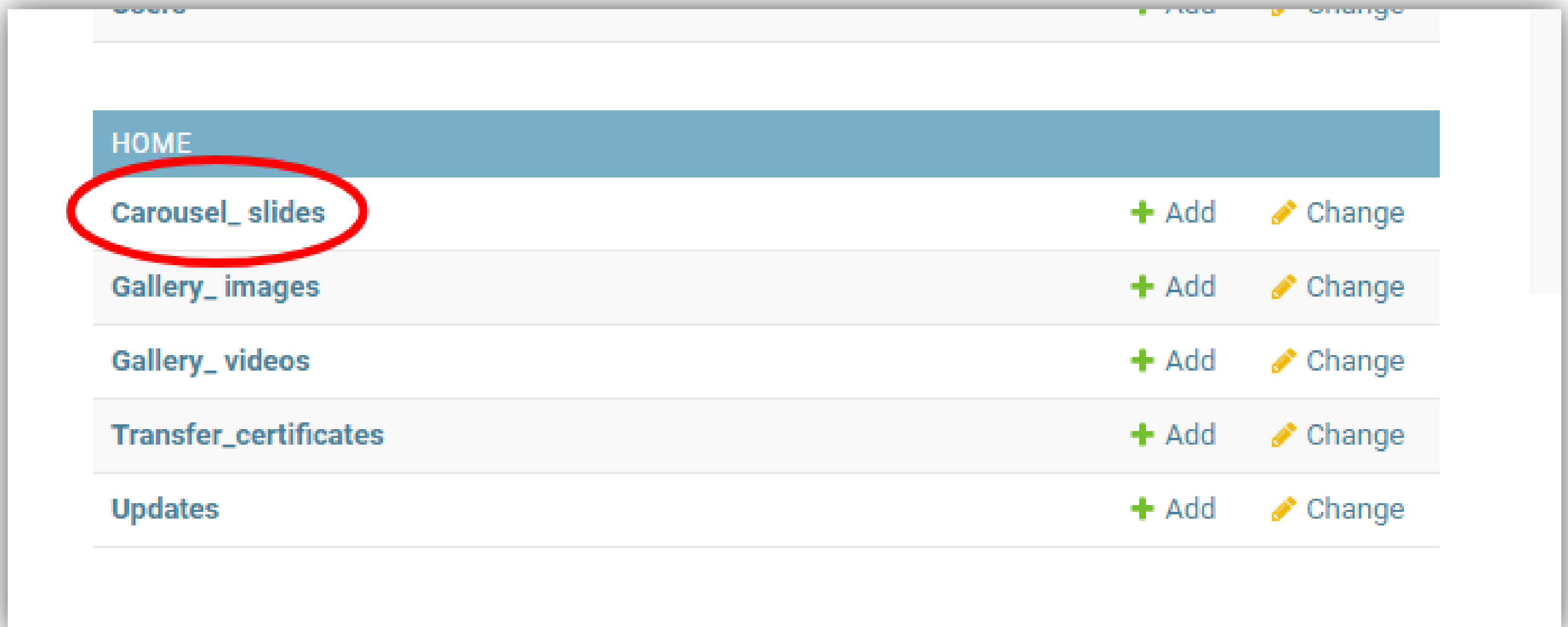
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**My actions**

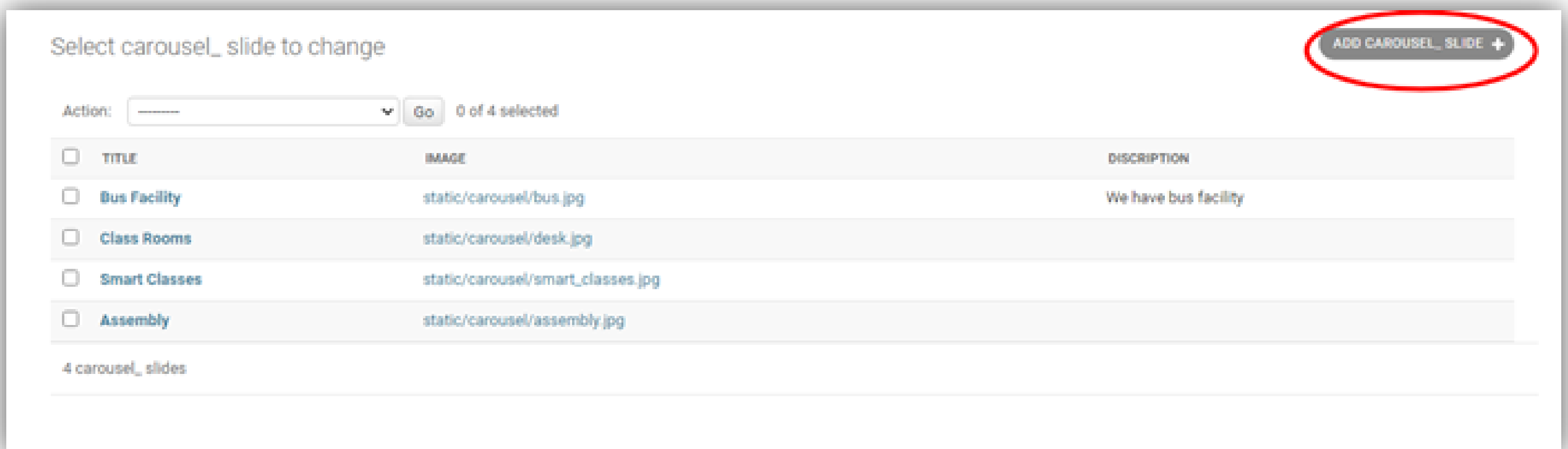
- [Administer Open 2021 2022](#)
- [...](#)
- [...](#)

# ADMINISTRATOR MANUAL

# HOW TO ADD MORE SLIDES TO CAROUSEL



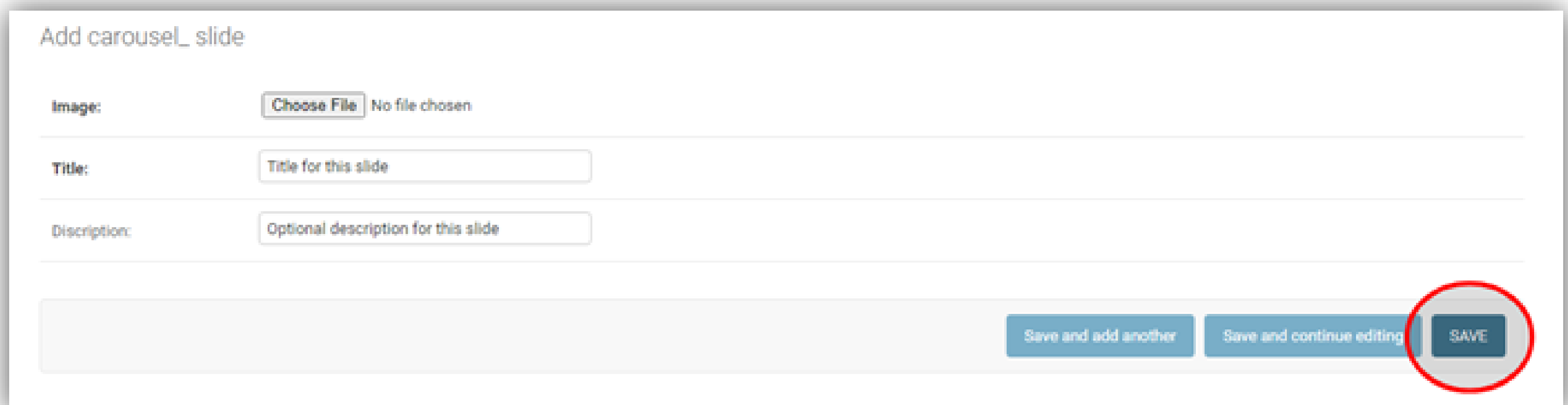
A screenshot of a CMS sidebar menu. The menu items are: HOME, Carousel\_slides, Gallery\_images, Gallery\_videos, Transfer\_certificates, and Updates. Each item has a green '+ Add' button and a yellow pencil 'Change' button. The 'Carousel\_slides' item is circled in red.



A screenshot of a CMS page titled 'Select carousel\_slide to change'. In the top right corner, there is a button labeled 'ADD CAROUSEL\_SLIDE +' circled in red. Below the title, there is an 'Action:' dropdown menu, a 'Go' button, and '0 of 4 selected'. A table lists four carousel slides with columns for 'TITLE', 'IMAGE', and 'DISCRIPTION'. The table content is as follows:

TITLE	IMAGE	DISCRIPTION
<input type="checkbox"/> Bus Facility	static/carousel/bus.jpg	We have bus facility
<input type="checkbox"/> Class Rooms	static/carousel/desk.jpg	
<input type="checkbox"/> Smart Classes	static/carousel/smart_classes.jpg	
<input type="checkbox"/> Assembly	static/carousel/assembly.jpg	

At the bottom left, it says '4 carousel\_slides'.



A screenshot of a CMS form titled 'Add carousel\_slide'. The form has three input fields: 'Image:' with a 'Choose File' button and 'No file chosen' text; 'Title:' with a text box containing 'Title for this slide'; and 'Discription:' with a text box containing 'Optional description for this slide'. At the bottom right, there are three buttons: 'Save and add another', 'Save and continue editing', and 'SAVE'. The 'SAVE' button is circled in red.

# HOW TO ADD MORE IMAGES OR VIDEOS TO GALLERY

HOME

Carousel_slides	+ Add	Change
<b>Gallery_images</b>	+ Add	Change
<b>Gallery_videos</b>	+ Add	Change
Transfer_certificates	+ Add	Change
Updates	+ Add	Change

Select gallery\_image to change

ADD GALLERY\_IMAGE +

SEARCH

Action: [dropdown] Go 0 of 8 selected

TITLE	IMAGE
<input type="checkbox"/> Music and dance	static/gallery/music_dance.jpg
<input type="checkbox"/> Annual Day Celebration 2019-2020	static/gallery/fun6.jpg
<input type="checkbox"/> Annual Day Celebration 2019-2020	static/gallery/fun5.jpg
<input type="checkbox"/> Annual Day Celebration 2017-2018	static/gallery/fun22.jpg
<input type="checkbox"/> Annual Day Celebration 2019-2020	static/gallery/fun4.jpg
<input type="checkbox"/> Annual Day Celebration 2019-2020	static/gallery/fun3.jpg
<input type="checkbox"/> Annual Day Celebration 2019-2020	static/gallery/fun2.jpg
<input type="checkbox"/> Annual Day Celebration 2019-2020	static/gallery/fun1.jpg

8 gallery\_images

FILTER

By title

All

Annual Day Celebration 2017-2018

Annual Day Celebration 2019-2020

Music and dance

Add carousel\_slide

Image:  No file chosen

Title:

Discription:

Save and add another Save and continue editing **SAVE**

# HOW TO ADD A TRANSFER CERTIFICATE

HOME

Carousel\_slides

+ Add

 Change

Gallery\_images

+ Add

 Change

Gallery\_videos

+ Add

 Change

Transfer\_certificates

+ Add

 Change

Updates

+ Add

 Change

ADD TRANSFER\_CERTIFICATE +

1 selected

TRANSFER CERTIFICATE

Add transfer\_certificate

Name:

Student's Name

Admission number:

Admission Number

Transfer certificate:

Choose File No file chosen

Photo of TC

Save and add another

Save and continue editing

SAVE

# HOW TO ADD A SCHOOL'S UPDATE

HOME		
Carousel_slides	+ Add	Change
Gallery_images	+ Add	Change
Gallery_videos	+ Add	Change
Transfer_certificates	+ Add	Change
<b>Updates</b>	+ Add	Change

**ADD UPDATE +**

Add update

Title:

Discription:

Image:  No file chosen